

**MINUTES**  
**NORTHEASTERN WISCONSIN REGIONAL ACCESS TO TRANSPORTATION COMMITTEE**  
**Wednesday, October 11, 2017, Brown County ADRC, Green Bay**

MEETING ATTENDEES: Mark Weisensel (ADRC of Winnebago County)  
Jeffrey Agee-Aguayo & Madison Smith (Bay-Lake Regional Planning Commission)  
Lisa Conard (Brown County Planning Commission)  
Pam Busch (Door-Tran, Door County Transportation Consortium)  
Peggy Zielinski (NEWTC/NEWCAP)  
Jennifer Hallam-Nelson (Green Bay Metro)  
Essie Fels (Green Bay Metro)  
Christel Giesen (ADRC of Brown County)  
Melissa Annoye (Kewaunee County)  
Derek Muench (Shoreline Metro – City of Sheboygan)  
Nick Musson (East Central WI Regional Planning Commission)  
Sandy Popp & Roxanne Kiefert (Options for Independent Living)  
Kim Novak & Cathy Ley (ADRC of the Lakeshore)

MEMBERS EXCUSED: Jess Krueger (MTM)  
Karl Schulte (Brown Cab)

**1. Call to Order, Welcome and Introductions**

Chairperson Sandy Popp called the meeting to order at 9:32 a.m. with welcome and introductions.

**2. Agenda Review, Repair and Approval**

**Moved** by Jeff Agee-Aguayo, and seconded by Derek Muench, carried without amendments.

**3. Review and Approval of July 12, 2017 NEWRATC Meeting Minutes**

**Moved** by Lisa Conard and seconded by Jeff Agee-Aguayo, carried and filed without amendments.

**4. Public Input – None.**

**5. Nick Musson & Angie Zalig, Office of the Blind for the State of Wisconsin**

Angie was unable to make the meeting so an update will be provided at a future meeting. Angie has been added to the member list and will receive future communications.

**6. Nick Musson – I-41 Commuter Service Study**

The East Central Wisconsin Regional Planning Commission is working with transit systems throughout the area and has applied for a Section 5304 planning grant. A survey is being distributed at Park & Ride Lots in the area at this time.

**7. State and Federal Legislative Update**

Sandy Popp shared that a 2% increase in allocations was added to Section 85.21 funding. This application came out yesterday in BlackCat with a 12/15/17 deadline.

Derek Muench shared that the Section 5307 and 5311 applications are also available with a 12/15/17 deadline as well.

#### **8. Update on Medical Assistance Transportation Management**

Sandy Popp shared that the state is asking for input on the next NEMT RFP since MTM's contract will end 7/31/18. Christel Giesen distributed a copy of a letter from the Wisconsin NEMT Alliance that outlines several items that they are suggesting to be changed in the next RFP. The Alliance is asking that any person or group who is interested in signing onto the letter to do so by tomorrow.

Christel Giesen shared that suggestions for changes have been made. After much discussion, Jeffrey Agee-Aguayo motioned that NEWRATC incorporate the changes as discussed and support the Wisconsin NEMT Alliance's letter, second by Peggy Zielinski, motion carried.

#### **9. Committee Member/Program Updates (All)**

- Nick Musson shared that he is beginning to work with counties that will need to update their Coordinated Public Transit plans in 2018. Also working with Oshkosh GO Transit's TDP and will be beginning Valley Transit's TDP in the next couple of months. Winnebago County received an Easter Seals grant and will be carrying about \$92,000 into Phase 2. Goals for this project led to employment and health care transportation services and a one-stop shop.
- Essie Fels shared that Green Bay Metro is working on a security RFP and deciding on four new buses. Also reconditioning the canopy and adding benches in communities. Website is being updated by the City and there have been software updates. More people are using GB Metro now that Lamers, Greyhound, Jefferson, and Indian Trails have connector services onsite. If anyone is trying to reach a connector service they can call 920/432-4883.
- Derek Muench shared that Shoreline Metro's website was revamped last year and is much more user friendly due to trip planning and GPS mapping. Route guides and routes are now color coded. FTA and a Consultant recently visited to complete a Triennial Review and commented on how "customer friendly" their system was. FTA issued no findings during the review.
- Jeffrey Agee-Aguayo shared that the transit asset management performance targets for Shoreline Metro were submitted in June, and the 2018-2021 TIP is out for a 30 day review period. Kewaunee County's Coordinated Public Transit plan was amended in June. There is a meeting in Sheboygan today to amend their Coordinated Public Transit plan. A proposal to complete a TDP for Shoreline Metro was submitted to WisDOT and is awaiting final approval. Four applications for CMAQ were received, which were all from the Sheboygan metropolitan planning area.
- Cathy Ley shared that they are working on a county-wide survey and that the volunteer program vehicles are now marked with full vehicle wraps. Working on 85.21 application.
- Peggy Zielinski shared that the repair garage project will open on Monday. Held a Car Fit program in Crivitz. Submitted a WETAP Work N Wheels application to WisDOT.
- Lisa Conard shared that the TIP was approved by the Policy Committee. TDP for Green Bay Metro is scheduled for 2018.
- Jennifer Hallam-Nelson shared that the Travel Training Program she has been working on is ready to go. Curative and GB Metro worked together to combine a customer application for paratransit, which is pending approval at this time. Jennifer Hallam-Nelson asked that anyone

wanting to receive the newsletter let her know. Videos are being developed at this time that will be put on the website. The next focus group meeting will focus on travel vouchers.

- Christel Giesen shared that she will begin working on the 85.21 grant as well. The ADRC will be partnering with Jennifer Hallam-Nelson to facilitate joint presentations.
- Mark Weisensel shared that the ADRC panel presented on specialized transportation last Monday and the event was well attended.
- Pam Busch shared that Door County was also selected by Easter Seals for an Accessible Transportation Community Initiative (ATCI) grant. The two-day meeting held in August had 28 participants. The participants are continuing to be involved via Transportation Resource Improvement Partners (TRIP).

**7. Other – None**

**8. Next Meeting Date and Location**

January 10<sup>th</sup> at Lutheran Social Services, 3003 N Richmond Street, Appleton from 9:30 a.m. to 10:45 a.m.

**9. Adjournment** – Mark Weisensel motioned to adjourn at 11:03 a.m., second by Jeff Agee-Aguayo, motioned carried.